

**Jason Petry**

Principal

813-794-1501

**Kendra Hutchinson**

Assistant Principal

813-794-1503

**Sanders Memorial Elementary School**

5126 School Rd. Land O’ Lakes, Florida 34638

(813)794-1500

**SMES Policy 1.1- Students Changing Classroom Teacher**

To move your child to another classroom after school begins for the year can cause a disruption in the academic life of a student and should **ALWAYS be a last resort**. All parents requesting their child to move to another teacher’s classroom MUST follow this protocol:

1. They must conference with the current teacher about their concerns regarding the change of placement. A “Partnership Plan” with the teacher and parent(s) will then be created on how the needed changes will occur for their student. **Keep in mind this plan is developed between the parent and the teacher for the purpose of putting the student first.**
2. If after a period of time (a minimum of 2 weeks), the same concern continues, then a meeting with administration and the teacher will be required to determine next steps.
3. Consideration for next steps will include:
   1. What is best for the student
   2. Class size
   3. **ONLY** administration will determine next placement if needed.

\*Updated on 6/17/2019