

## In-Depth Arrival/Dismissal Procedures For Sanders Memorial Elementary

**Car Riders-** Everyone can use this for arrival and dismissal for their student. Entrance and exit are on Lake Sharon Drive.

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### Arrival

Students will be dropped off along the car rider line no earlier than **8:20 a.m.** It is very important that you do not drop off students until Sanders Memorial Elementary duty personnel are present. When the gates are open students will need to report to their class or breakfast. Parents may walk their children to the entrance of the learning unit on the first day of school. After the first day of school, each student will need to be dropped off starting at **8:20 am** and proceed to their learning unit or lunchroom for breakfast. **Note: Breakfast is from 8:20am to 8:35am.** Sanders Memorial Elementary personnel will be available to direct them to their units or to the lunchroom for breakfast.

### Dismissal

Students will be picked up at the car rider line outside in the car rider loop. All parents picking up will need to **STAY** in the car line, **showing their car rider tag(s) with the child's name**, and wait for a number that will be given to them by school personnel. Once that number has been given, parents picking up the student will go to the designated numbered spot where the student will be waiting. **Do not leave your car to get your child.** The student will be assisted in the car by a Sanders Memorial Elementary duty personnel and/or safety patrols. Once all children in car rider numbered signs 1-10 Rows A and B are safely in their car, the Sanders Memorial Elementary duty personnel will release the line and the next 10 cars in the row will go to their designated numbers to pick up their child. To avoid any accidents, please **DO NOT** go around other cars to exit. Please wait until the car in front of you moves forward.

### Rainy Day Dismissal

In the event there are thunderstorms, lightning and/or heavy rains, students using Parker Pickup will be taken to the car rider loop for dismissal. Teachers will assist and monitor their students at the car rider loop. Parker Pickup parents will need a car rider sign in order to pick up their child. Communication will be given through Class Dojo before 2:30pm. In the event of an emergency after 2:30pm, you will be asked to go back to your car and go to the car rider loop.

**Bus Riders--** Select students that choose the HUB system (Their bus stop will be at Trinity, Moon Lake or Veterans Elementary) or are within the bus boundaries of the transportation map. Entrance on Lake Sharon Drive and exit on School Rd.

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### Arrival

Students will get off the bus. Sanders Memorial Elementary School personnel will be available to direct them to their units or to the lunchroom for breakfast.

### Dismissal

Students will follow their designated teacher out to the bus rider loop to access the appropriate bus.

**Walkers/Bike Riders-** There will be no walkers and/or bikers at SMES since it is deemed unsafe to walk along Lake Sharon and School Road

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**Parker Pickup-** Everyone, as long as spaces are available, can utilize the front parking lot at the school. If parking is full please **DO NOT** park on the grass. Extra parking is at the Heritage Recreational Center.

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### Arrival

Parents will be able to park at the SMES parking lot or Land O'Lakes Recreational Center Parking Lot and MUST walk their student to the front gate for entry to the school. **STUDENTS MUST NOT BE DROPPED OFF IN THE PARKING LOT!**

### **Dismissal**

Parents will meet their student at the gate outside of building 6 with car rider sign to walk their student to back to their parked car or Heritage Recreational Center Parking Lot where the parent has parked.

**\*\*\*Please park in the designated parking spots of the Land O'Lakes Recreational Center Parking Lot!\*\*\* This is an agreement that can be lifted if rules are not followed.**

**PLACE- anyone who signs up for this before and after school service can use this for their child.**

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### **Arrival**

PLACE personnel will escort the students to their designated classroom at 8:30am.

### **Dismissal**

A teacher from each unit will escort all PLACE children to the cafeteria for the PLACE program.