

## 2023-24- In-Depth Arrival/Dismissal Procedures For Sanders Memorial Elementary

**Car Riders-** Everyone can use this for arrival and dismissal for their student. Entrance and exit are on Lake Sharon Drive. **ALL Car Rider Parents must have the proper sign to be able to pick-up their students. NO EXCEPTIONS!!**

### Arrival

Students will be dropped off along the car rider line starting at 850am. **It is very important that you do not drop off students until Sanders Memorial Elementary duty personnel are present.** When the gates are open students will need to report to their class or breakfast. Parents may walk their children to the entrance of the learning unit **ONLY** on the first day of school. After the first day of school, each student will need to be dropped off when a staff member is attending the car rider area and proceed to their learning unit or cafeteria for breakfast from their arrival location. **Note: Breakfast is from 8:50am to 9:05am.** Plenty of Sanders Memorial Elementary personnel will be available to direct them to their units or to the lunchroom for breakfast. To avoid any accidents, please **DO NOT** go around other cars to exit **AND STAY OFF YOUR CELL PHONES while in the CAR RIDER LOOP!**

### Dismissal

Students will be picked up at the car rider line outside in the car rider loop. All parents picking up will need to **STAY** in the car line, **showing their car rider tag(s) with the child's name.** Parents picking up the student will go to the designated numbered spot where the student will be waiting. **Do not leave your car to get your child AND ALWAYS PLACE YOUR CAR IN THE PARKED POSITION.** The student will be assisted in the car by a Sanders Memorial Elementary duty personnel or a patrol. Once all children in car rider numbered signs 1-6, rows A and B are safely in their car and staff are safe, the Sanders Memorial Elementary duty personnel will release the line and the next 12 cars in the rows will go to their designated numbers (1-6 AB) to pick up their child. Please wait until the car in front of you moves forward. **STAY OFF YOUR CELL PHONES while in the CAR RIDER LOOP!**

### Rainy Day Dismissal

In the event there are thunderstorms, lightning and/or heavy rains, students using Parker Pickup will be taken to the car rider loop for dismissal. Teachers will assist and monitor their students at the car rider loop. Parker Pickup parents will need a car rider sign in order to pick up their child. Attempted communication will be given through Class Dojo before 3:00 pm. In the event of an emergency after 3:00pm, you will be asked to go back to your car and go to the car rider loop.

**Bus Riders-** Select students that choose the HUB system (Their bus stop will be at Veterans Elementary or are within the bus boundaries of the transportation map. Entrance on Lake Sharon Drive and exit on School Rd.

### Arrival

Students will get off the bus. Sanders Memorial Elementary School personnel will be available to direct them to their pods or to the cafeteria for breakfast.

### Dismissal

Students will follow their designated teacher out to the bus rider loop to access the appropriate bus.

**Walkers-** Parents may choose a to and from school walking option for students. This option is only applicable to walkers that will be walking on Lake Thomas Rd and walkers escorted by parents from Lake Talia. Students may be released and are able to walk home from school if parents authorize their student(s) responsible enough to walk home.

### Parker Pickup-

K-3 non siblings, as long as spaces are available, can utilize the front parking lot at the school. If parking is full please **DO NOT** park on the grass. Extra parking is at the Heritage Recreational Center. If you choose to park in a parking spot and there are none available, you will be set in a waiting queue by staff personnel.

**\*\*Change\*\*-** To help with congestion, safety and additional students, please FOLLOW this: If you are in K-3(Parker Pickup1), you may park and pickup in the front parking lot and if you have students in grades 4-5 and their siblings(Parker Pickup2), you will be picked up through the posted PE fields and under the covered court area. Your parking will be in Heritage Park ONLY. See map.

**Please note: K parents may pick up their K students as early as 3:05pm. Please do not stay and congregate with others as other parents are waiting for your parking space.**

**ALL Parker Pick-up Parents must have the proper sign to be able to pick-up their students. NO EXCEPTIONS!! If any parent breaks any rules that deem unsafe for students and staff, their child will be moved to car rider or office pickup after dismissal.**

### Arrival

Parents will be able to park at the SMES parking lot or Land O'Lakes Recreational Center Parking Lot and **MUST** walk their student to the front gate for entry to the school. **STUDENTS MUST NOT BE DROPPED OFF IN THE PARKING LOT!**

### Dismissal

Parents will meet their student at the gate outside of building 6 with car rider sign to walk their student back to their parked car or Heritage Recreational Center Parking Lot where the parent has parked. If parking is full, you will be asked by the school security guard to be placed in a holding spot(Que) until one becomes available. **To help with congestion, safety and additional students, please FOLLOW this: If you are in K-3, you may park and pickup in the front parking lot and if you have students in grades 4-5 and siblings of 4-5 grade students, you will be picked up through the posted PE fields and under the covered court area. Your parking will be in Heritage Park. See map.**

**PLACE-** anyone who registers for this before and after school service can use this for their child. **\*\*Fee associated**

**Arrival:** PLACE students may arrive as early as 6:30am through the Car Rider entrance. You must park and escort your child into Cafeteria. The drop off cut off is 8am. No PLACE students will be accepted after 8am.

**Dismissal:** PLACE students are escorted by the teacher at 3:15pm. PLACE Parents are permitted in at 3:35pm for student pickup through the Car Rider Entrance