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## Sanders Memorial Elementary School

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### SMES Policy 1.7- District Classroom Communication App(MyStudent) for Parents

The communication app is a very important tool with the SMES behavior plan and another type communication tool for our school. It is strictly a communication tool to let you know how your child is doing in their daily behavior, parent/teacher/administration communication and to be updated for classroom/school news. If needed, it is expected that ALL parents only contact teachers through this app during these times:

**Monday-Friday Planning times: 8:00 am – 9:10 am and 3:15 pm – 5:00 pm**

**\* Remember a response to a message does not have to happen immediately but will be addressed within 24 hours unless it is an emergency\* If an emergency, please call the front office.**

If there is a matter that needs to be addressed, please use the teacher's email or leave a message at any time since this is the most reliable form of communication when a matter comes up that you need a clarification on and you will be contacted within 24 hours. Thank you for making sure our students instructional time is not interrupted.

\*Updated on 7/11/2023



Sanders Memorial  
Elementary School:  
A STEAM Magnet